



संस्थापन सेवाएं (भर्ती)/Establishment Services (Recruitment)  
भारतीय प्रौद्योगिकी संस्थान रुड़की/Indian Institute of Technology Roorkee  
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संख्या:संस्थापन (अ)/3433/ई-4456 (2018)  
No.Estt.(A)/3433 /E-5001 (2018)

दिनांक: 17 जूलाई 2018  
Dated: 17 July 2018

### अधिसूचना/Notification

The Board of Governors in its 55<sup>th</sup> Meeting held on 08.06.2018 vide Resolution No. BG/03/2018 approved the revised guidelines for appointment of **Emeritus Fellow/ Visiting Faculty/Distinguished Visiting Professor/Adjunct Faculty** as under:

#### 1. **Emeritus Fellow:**

Excellent faculty members among the superannuating Professors of the Institute may be appointed as Emeritus Fellows.

**Tenure:** Initially for two years, extendable to the age of 70 years.

**Procedure:** Applications to be invited by DoFA through the Head of the Department.

**Emoluments:** (i) Consolidated, to be calculated as [pay reckoned for the purpose of fixing pension – pension fixed on superannuation]+Dearness Relief (ii) A contingency grant of Rs.1,00,000/- per annum.

**Facilities:** Office, accommodation if available or HRA calculated on the basis of last drawn salary, medical benefits same as retired faculty.

**Leave:** 8 days CL + 15 days Project leave + 15 days Special CL. In addition, leave at the rate of 2.5 days per month may be accumulated for the entire period of appointment. This leave may be taken anytime during the tenure with prior approval.

#### 2. **Visiting Faculty:**

Appointments may be made at the levels of Visiting Professor/Associate Professor/ Assistant Professor.

**Tenure:** Initially up to 2 years, extendable by one year. Every visit to the institute should be of at least one month duration.

**Application Procedure:** Nomination by a Head of department or a faculty member of the institute.

**Emoluments:** (i) A consolidated pay per month to be decided by the standing committee subject to a maximum of Rs.3.0 lacs per month, (ii) A contingency grant of Rs.1,00,000/- per annum pro rata, for every stay of one semester, or more.

  
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**Facilities:** Office, free accommodation in Visiting Faculty Apartments and available medical benefits.

**Leave:** Leave at the rate of 3 days per month may be accumulated for the period of stay in the institute. This leave may be taken anytime during the stay, with prior approval.

- (a) If the candidate under consideration is not expected to stay in the institute for at least one month during his/her visits to the campus, he/she may be designated as an **Adjunct Faculty** and be paid an honorarium upto Rs. 8,000 per day.
- (b) If a very distinguished person is being considered for a Visiting Faculty position as defined above, his/her appointment may be by invitation, and he/she may be designated as a **Distinguished Visiting Professor**. For such appointments, the condition that every stay should be of at least one month duration may be relaxed. An incumbent will be expected to spend at least 2 weeks in the institute, every year, and will be treated as an Institute guest with an honorarium of Rs. 10,000 per day.

**All such applications/nominations will be considered by a Standing Committee consisting of the following:**

Director (Chairman)  
Deputy Director  
Dean of Faculty Affairs  
Dean Sponsored Research & Industrial Consultancy  
Head of the concerned Department.

**Termination:**

All the above appointments can be terminated at one month's notice from either side.

These revised guidelines are in supersession of the letter No. Estt. (A)/1816/E-4888 (Re-Appointment) dated 20.12.2012.

  
(प्रशान्त गर्ग / Prashant Garg)  
कुलसचिव / Registrar

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17/7/2018