

To

The Dean Academic Affairs
IIT Roorkee

Subject: Recommendation for Enrolment of [Student's Name] in Joint/Dual Ph.D. Program with [Name of Foreign University]

Dear Professor Navani,

I hope this message finds you well.

I am writing to formally recommend that **Mr./Ms. [Student's Full Name]** (Enrollment No. [XXXXXX]), a Ph.D. scholar registered in the Department of [Department Name] under my supervision, be granted permission to enroll in a **joint/dual Ph.D. program** with **[Name of Foreign University, Country]**.

The opportunity for this collaborative engagement has emerged through mutual academic interest in the student's ongoing research work titled "*[Tentative Title of Research]*", which aligns closely with the expertise and ongoing projects at the partner institution. The program is expected to involve **joint supervision**, academic exchange, and collaborative research activities, in accordance with institutional and regulatory frameworks.

The proposed arrangement envisions the student spending part of their research tenure at the partner university, under the co-supervision of **Prof. [Name]**, [Designation], [Department], [Foreign University]. The duration of stay for the above will tentatively be from [dd/mm/yy] to [dd/mm/yy].

I kindly request your approval for initiating the formal process for enrolling the student into this joint/dual Ph.D. program. Please also find enclosed the pertinent documents for perusal along with consent from foreign supervisor.

Thank you for your continued support.

Warm regards,

Ph.D. Supervisor
[Designation]
Department of [Department Name]
IIT Roorkee
Email: [Email ID] | Phone: [Phone Number]

Encl: 1. SRC Meeting minutes; 2. Consent of foreign Supervisor

CC: 1. Dean International Relations; 2. SRC Chairman